

# QAPI Home Health

## Table of Contents

### I) Quality Assessment/Performance Improvement Plan

- A) QAPI Plan
- B) QAPI Policy

### II) QAPI Clinical Records Review Forms

- A) Clinical Record Review
- B) Personnel Review Checklist
- C) Discharge Clinical Record Review
- D) Quarterly Clinical Record Review Audit Summary
- E) Quarterly Review Worksheet
- F) Quality Review Form

### III) Potentially Avoidable Events

- A) PAE Emergent Care for Improper Med Admin, Med Side Effects
- B) PAE Emergent Care Hypo- or Hyperglycemia
- C) PAE Development of Urinary Tract Infection
- D) PAE Increase in Number of Pressure Ulcers
- E) PAE Substantial Decline in Three or More ADLs
- F) PAE Substantial Decline in Management of Oral Meds
- G) PAE Discharged to Community Needing Wound or Med Assist
- H) PAE Discharged to Community Needing Toileting Assist
- I) PAE Discharged to Community with Behavioral Problems
- J) PAE Discharged to Community with an Unhealed Stage 2 Pressure Ulcer

### IV) Minutes

- A) Blank QAPI Meeting Minutes
- B) Governing Board Meeting Minutes

### V) Logs and Reports

- A) Client and Physician Grievance and Complaint Log
- B) Employee Grievance

- C) Infection Control Log
- D) Patient Grievance
- E) Patient or Employee Infection or Communicable Disease Report
- F) Physician Grievance
- G) Report of Occupational Sharps Exposures
- H) Risk Identification Log
- I) Risk Identification Report
- J) Sharps Injury Log

VI) Surveys

- A) Assisted Living Facility Satisfaction Survey
- B) Physician Satisfaction Survey

VII) Evaluations

- A) Annual Agency Evaluation
- B) Contractor Evaluation Form
- C) Training Participant Evaluation

VIII) Additional Audit Tools

- A) Compliance Issue Identification Report
- B) Annual Performance Improvement Project
- C) Performance Improvement Reporting Form