

# MEDICATION PASS EVALUATION

Facility \_\_\_\_\_ Unit \_\_\_\_\_

Nurse/Staff observed \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  AM  
 PM

Evaluator \_\_\_\_\_ Clinician is wearing ID badge  Yes  No

**INSTRUCTIONS:** Evaluate each of the elements below and select the appropriate response following the medication pass observation. For all **NO** responses, record specific issues in **COMMENTS** section. N/A = Not Applicable.

	OBSERVATION	YES	NO	N/A	COMMENTS
	<b>MEDICATION CART/GENERAL PERFORMANCE</b>				
1	Hand hygiene performed prior to handling cart/equipment.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
2	MAR/laptop available for recording medication administered.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
3	Cart is clean and organized; needed supplies available.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4	Fluids and applesauce are covered and dated.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5	Keys to medication cart/medication storage room are retained by medication nurse/staff at all times.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
6	Medication cart is locked whenever left unattended.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
7	Medication cart is cleaned, locked and properly stored after completion of medication pass.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
8	Current drug reference/resource available to nurse/staff administering medication.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
9	Nurse/staff can identify reason for the medication, action and common side effects of all medications administered.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
10	Medication pass is not interrupted unless an emergent situation arises.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
11	Controlled drugs are stored according to facility policy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
12	Nurse/staff follow facility infection control policies and procedures during medication pass/administration.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	<b>GENERAL ADMINISTRATION</b>				
13	Hand hygiene performed prior to and after administering medications to each resident.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
14	Privacy is provided during medication administration.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
15	Resident is correctly identified before administering medications.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
16	Vital signs are taken and recorded per physician order and/or facility policy prior to giving medications (i.e., digitalis, blood pressure medications, etc.).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
17	Resident is properly positioned to receive medications (i.e., HOB elevated at 30-45 degree angle).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
18	Resident is informed of medications being administered and all resident questions were answered.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
19	Medications are properly removed from container/blister pack/unit dose container.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
20	Medications are administered according to physician's order.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
21	Correct medication was administered to the resident.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
22	Correct dose was administered to the resident.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
23	Medications were administered at the correct time (before/after meals, with food, etc.).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
24	Adequate and appropriate fluid is provided with medications.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
25	Medications administered via the correct route.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
26	Resident is observed to ensure medication is swallowed (not left at bedside).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
27	Medication administration record (MAR) is signed immediately after administration of medication. Controlled substance record is signed immediately after administration, when applicable.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
28	Resident refusal of medication is recorded promptly.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
29	Reason for administering PRN medication is recorded.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
30	Results of PRN medication administered is recorded.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
31	Medications are administered before the expiration date on the label.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
32	Medications are properly removed from container.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
33	Liquid medication is poured at eye level, with palm covering the label.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

## MEDICATION PASS EVALUATION (Continued)

OBSERVATION		YES	NO	N/A	COMMENTS
34	Medication is held and physician is notified of the presence of an adverse effect (i.e., bleeding or abnormal lab results with anticoagulants, low BP or AP). Reason for holding any medication is recorded.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
35	Count of controlled medication matches the count in facility's reconciled records.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
36	Insulin suspensions are mixed or rolled to eliminate air bubbles.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
37	Drug product labeled as shake well is shaken properly (i.e., Dilantin Elixir).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>ORAL OR NASOGASTRIC TUBE ADMINISTRATION</b>					
38	Medications are administered with adequate fluid (i.e., bulk laxatives, NSAIDs and potassium supplements).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
39	Medication are <b>not</b> crushed according to manufacturer directions (i.e. enteric coated or time-released capsules).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
40	Medications are <b>not</b> crushed and <b>not</b> combined nor given all at once via feeding tube.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
41	Nasogastric or gastrostomy tube placement is confirmed prior to medication administration, using current clinical practice.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
42	Nasogastric or gastrostomy tube flushed with required amount of water before and after each medication unless physician orders indicate a different flush schedule due to the resident's clinical condition.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
43	Administration of phenytoin (Dilantin) and enteral nutrition formula is separated to minimize interaction.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>INJECTION PRACTICES AND SHARPS SAFETY</b>					
44	Injections are prepared using clean (aseptic) technique in an area that has been cleaned and is free of contamination.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
45	Needles, cannulas and syringes are used for one resident only.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
46	Medication vials labeled as single dose are used for one resident only.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
47	Bags of IV solutions and medication administration are used for one resident only.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
48	Multi-dose vials used for more than one resident are kept in a centralized medication area and do not enter the resident room or immediate resident treatment area. If vials do enter resident room or immediate resident treatment area, they are dedicated for single-resident use only.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
49	Multi-dose vials that have been opened or accessed (i.e., needle-punctured) are dated and discarded within 28 days unless the manufacturer specifies a different (shorter or longer) date for the opened vial.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
50	Insulin pens containing multiple doses of insulin are for single-resident use only. Pens must NEVER be used for more than one person even when needle is changed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
51	Insulin pens must be clearly labeled with the resident's name and other identifier(s) to verify that the correct pen is used for the correct resident.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
52	Insulin pens must be stored in a sanitary manner to prevent cross-contamination.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
53	The rubber septum on any medication vial, unopened or previously accessed, must be disinfected with alcohol prior to piercing.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
54	Proper technique is used for IV, IM and SQ injections.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
55	Sharps containers are readily accessible in resident care areas.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
56	Sharps are disposed of in puncture-resistant sharps containers.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
57	Sharps containers are replaced when the fill line is reached.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
58	Sharps containers are disposed of appropriately as medical waste.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
59	IM and SQ injection sites are rotated.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
60	Safe use of point-of-care devices (i.e., blood glucose meter, INR (International Normalized Ratio) meter) is observed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
61	Point-of-care testing device (blood glucose meter, INR meter) used for more than one resident is cleaned and disinfected after every use according to manufacturer's instructions. (If manufacturer does not provide instructions for cleaning and disinfection, the device should not be used for more than one resident.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
62	Finger-stick device (lancet and lancet-holding devices) is used for one resident only.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
63	Injection site is inspected for signs of redness, swelling or lesion.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
64	Resident is observed for adverse reaction after injection.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
65	IV pumps are cleaned. A protocol exists for cleaning between resident use.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	



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